



Frequently Asked Questions

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KIP:D+ - The Basics

What is KIP:D+?

For years, Kresge Innovative Projects: Detroit (KIP:D) has been a grant program that supports nonprofits in their work to improve the quality of life and strengthen the fabric of community in Detroit. View KIP:D principles [here](#).

Starting this year, the program is now known as **KIP:D+**, reflecting a number of changes, including the expansion of the program to Highland Park and Hamtramck, as well as the inclusion of Co.act Detroit to administer the grant program and continued co-leadership by MCR.

KIP:D+ seeks to reflect the priorities and meet the needs of residents by supporting community-driven projects. At every point of the KIP:D+ the grantmaking process, the program has been streamlined for simplicity and to better attract smaller and newer community groups, including block clubs that may operate in the area bounded by a few close streets.

Who facilitates KIP:D+?

Since 2017, KIP:D has been a partnership of The Kresge Foundation and Michigan Community Resources, which provides technical assistance and other support to grantees. In 2021, Kresge and Michigan Community Resources invited Co.act Detroit to assist with the redesign of the program and to administer KIP:D+.

Who funds KIP:D+?

KIP:D+ is funded by the Kresge Foundation's Detroit Program and the Kresge Foundation's Arts and Culture Program.

What types of projects does KIP:D+ support?

KIP:D+ supports two types of projects:

- Place-based-projects (projects made for specific locations)
- Non-place based projects (projects that are not specific to a location)

Do projects have to be in one specific neighborhood/zip code?

Granted organizations must be located in Detroit, Hamtramck, or Highland Park. Projects may span multiple neighborhoods or zip codes, but applicants should be able to articulate what communities are being served, and must demonstrate that all communities that will be impacted by the project have been engaged authentically in project development.

View KIP:D+'s definition of "community" [here](#).

What's different with KIP:D+ from previous rounds of KIP:D?

- In addition to Detroit nonprofit organizations, applications are open to organizations located in and serving Hamtramck and Highland Park.
- Co.act Detroit will be administering KIP:D+ alongside thought partner Michigan Community Resources.

- Applications will be submitted through [Submittable](#) rather than Fluxx.

Who is eligible to apply?

Who can apply?

- Nonprofit organizations that are located in and serve Detroit, Hamtramck or Highland Park, except those described below.
- Nonprofit organizations that align with KIP:D+ [principles](#).

Who cannot apply?

- **Individuals.**
- **Funders** (foundations, CDFI's, etc.).
- **Organizations that discriminate** on the basis of race, color, religion, gender, national origin, citizenship status, age, disability, sexual orientation or veteran status.
- **Faith-based** - Organizations that require membership in certain religions or advance a particular religious faith.
 - Faith-based organizations are eligible to apply if their work serves the community at large e.g. faith based community development organizations.
- **For-profit** organizations.
- **Academic Institutions** - Community college, college, and university programs that concentrate primarily on degree-granting activities.
 - Detroit Public Schools Community District (DPSCD) schools **are not eligible** to apply, but nonprofit schools **are eligible** to apply if their proposed project serves residents beyond their student bodies.
- **Public Entities** - City departments, quasi-governmental organizations (businesses within or under government entities) .
- Organizations that have **less than two years experience working with and serving residents in Detroit, Hamtramck or Highland Park**.
 - For Pre-Planning grants, organizations that have less than **one** year of experience working with and serving residents in Detroit, Hamtramck or Highland Park
- Organizations that **received a Planning + Implementation grant or Implementation grant in Round 6**. (If you received a Planning + Implementation or Implementation grant in Round 6, you are still eligible to apply as part of a collaborative application - as long as you are not the lead applicant - or act as a fiduciary for another organization.) Reach out to MCR for more details at: askKIPD@mi-community.org

All 501(c)(3) nonprofits who are not eligible to apply may be a fiduciary for an eligible organization or apply as part of a collaborative application, as long as you are not the lead applicant.

What is a fiduciary?

According to Fiscal Sponsorship: a 360 Degree Perspective, Trust for Conservation Innovation, “a [fiduciary] is a nonprofit organization that provides...financial management, and other administrative services to help build the capacity of charitable projects.”

Find out more about fiduciaries (also known as fiscal sponsors) [here](#).

Can I apply with a fiduciary?

Yes. If you are a nonprofit organization, you can apply for a KIP:D+ grant with a fiduciary. If you need help identifying a fiduciary, the following resources are available:

- One-on-one application Office Hours with Michigan Community Resources. Schedule an appointment [here](#).

When must I select a fiduciary?

If your organization requires a fiduciary (if you are not a registered 501(c)(3)), one must be identified in order to complete a Phase II application. However, we encourage applicants to submit their fiduciary's information as early as Phase I, if available.

Are collaborative projects eligible?

Yes. Collaborative projects (i.e. projects with more than one organization leading the project) are eligible to apply. There is no maximum number of collaborators. The lead applicant must meet all eligibility requirements outlined above.

What is the difference between a collaborative project partner and working with a contractor?

For support in determining the difference between a collaborative project and a project that includes working with contractors, reach out to MCR here: askKIPD@mi-community.org

May projects that were previously submitted to KIP:D+ but not funded apply?

Yes. Projects that were previously submitted to KIP:D+ but were not funded are encouraged to apply if they meet all eligibility requirements. In the past, some previous applicants who did not receive funding for a given project have been awarded funding for that project in subsequent rounds. We encourage applicants to highlight how their organization, project and/or project concept have evolved since the earlier application. For additional support, sign up for one-on-one Office Hours with Michigan Community Resources [here](#).

Are volunteer-led organizations eligible to apply?

Yes. Volunteer-led organizations are eligible to apply provided they meet all eligibility requirements.

Application Details

How do I apply?

All applications must be submitted online via submittable.com by January 14, 2022 at 11:59PM. Applications must be submitted in full, with all required financial attachments. Incomplete applications will be deemed ineligible and not considered.

Applications must be submitted online **via Submittable** using these links:

- [Pre-Planning](#)
- [Planning](#)
- [Planning + Implementation](#)
- [Implementation](#)

When are applications due?

Applications are due **January 14, 2022 at 11:59PM ET**.

Do I have to create a profile as part of the application process?

Yes. Creating a profile gives you access to the application and allows the Selection Committee to follow up with additional information, questions and opportunities. An email address is required to create a profile. If you experience any technical difficulties with your application, contact support@submittable.com. If you don't get a response within 24 hours, please contact grants@coactdetroit.org.

You can also find out more about setting up your profile [here](#) and find answers to frequently asked questions from Submittable users [here](#).

May I submit a paper application if I do not have access to the internet?

Yes. You may submit a paper application and drop it off at one of our KIP:D+ Network Hubs. Schedule an appointment with Michigan Community Resources [here](#) for one-on-one application support. If you do not have access to technology or internet and need technological support, you can contact Michigan Community Resources for options at askKIPD@mi-community.org or 313-920-2802.

Can I submit multiple applications?

No. Organizations may be the lead applicant for only one application per round. Organizations may:

- Be a lead applicant and apply as part of a collaborative application as long as they are not the lead applicant. Organizations should be prepared to execute on both projects.
- Be a lead applicant for one application and be the fiduciary of one or more grantee organizations.

For additional support, sign up for one-on-one Office Hours with Michigan Community Resources [here](#).

If I have questions or need support with my application, what should I do?

Interested applicants can attend information sessions or [one-on-one Office Hours](#) with Michigan Community Resources for virtual assistance. Visit www.coactdetroit.org/kipd for information and session dates.

What can funding be used for?

All grant funds will require a line item budget. It should be clear how grant expenses directly relate to the finite and discrete project being proposed, with clear timeline, beginning and end dates for the project. Grant funds can be used for, but are not limited to, the following:

Pre-Planning grants are used for organizations that:

- Would like to conduct pre-planning activities such as community engagement activities and events, connecting with potential partners, etc.
- Identify a community project that addresses community priorities through a series of engagement with community members

Planning grants can be used to create an in-depth plan, timeline and design for the project, securing experts, such as consultants, architects or contractors, and engaging community members to shape the design plan. The goal of a planning grant is to get the project ready to be implemented. Planning grant funding can be used for the following activities:

- Staff and/or consultant time devoted to the project
- Sub-grants or contracts to partner organizations for project work
- Costs to secure site control
- Contracts for professional or technical assistance (including design and planning)
- Project materials and supplies
- Costs associated with community outreach and communications efforts, including but not limited to: event planning and logistics, meals, transportation, day care, etc.
- Community events for the project
- Stipends for community members for project work
- Administrative and overhead costs related to the project

Planning + Implementation grant funding can be used for:

- Any of the allowable uses of Planning grants combined with an Implementation grant (below)

Implementation grant funding can be used for construction of the actual physical project, and the launch and delivery of programming and/or services. This can include the following activities:

- Capital expenses
- Fees for permits and other regulatory costs associated with the project
- Costs to develop and deliver services or programs as part of the project scope
- Costs for community engagement and events

What are the differences between Planning, Planning + Implementation and Implementation grants?

You can determine the difference between the Planning, Planning + Implementation, and Implementation grants by looking at the required items for each application and seeing where your project currently falls. View those requirements [here](#). We strongly encourage organizations to also sign up for [Office Hours with Michigan Community Resources](#) for support on which grant to apply for.

What is the maximum grant award?

- **Pre-Planning** - up to \$20,000
- **Planning** - up to \$35,000
- **Planning + Implementation** - up to \$150,000
- **Implementation** - up to \$150,000

Projects with smaller budgets are encouraged to apply and are equally competitive.

Does my project need to be physical?

No. Projects may be physical, for example, turning a lot into a creative green space; or non-physical, for example, supporting community members organizing around issues that impact their community.

Can funds be used for operational, administrative or salary costs?

Yes. We encourage folks to include these costs in your project budget. All costs should directly support the proposed project.

Award Details

Do grantees receive funding up front?

Pre-Planning, Planning and **Implementation** grantees will receive the full amount of funding they are awarded at the beginning of the grant period.

Planning + Implementation grantees will receive the full amount of their **Planning** grant at the beginning of the grant period. Upon submission of an interim report and any additional materials verifying the completion of your planning project, you will receive your **Implementation** grant funds.

If I'm awarded a grant, can I select who I will work with to turn my plan into action?

Yes. As a grantee, you have full autonomy over who it is that you want to work with on your project. Organizations who need additional support identifying service providers, consultants or architects/designers can connect to the following resources:

- Michigan Community Resources: askKIPD@mi-community.org
- Network Referral tool: <https://coactdetroit.org/activate-fund/> under Activate Fund Service Providers.

What if I don't use all of the grant funds I am awarded?

We are dedicated to helping you spend down the full grant amount that you are awarded, consistent with the purpose of the grant. If during the course of the award period you find that you are not on track to expend your total grant amount, you can connect with Michigan Community Resources as a resource for support. If you ultimately do not expend the total grant amount, all remaining funds must be returned to Co.act Detroit as the administrator of the KIP:D+ grant program.

What is the award period?

The award period begins in May 2022. The grant period ends no later than May 2024. Grant periods and completion dates may vary depending upon the type of [grant you receive](#):

- **Pre-Planning:** 18 months
- **Planning, Planning + Implementation and Implementation:** 24 months

All projects must be completed within the grant term based on the award track received. **Projects with shorter timelines are encouraged to apply and are equally competitive.**

KIP:D+ Selection Process

What is the process for selecting KIP:D+ grantees?

A diverse and representative committee of Detroit, Hamtramck and Highland Park residents, community leaders, community partners, and Co.act and Kresge staff will review applications and make recommendations for grant awards. Grant awards are issued on a competitive basis due to limited resources.

How are applications reviewed?

- **Phase I:** Applications will be reviewed for eligibility and scored by the selection committee. Any applicants that are deemed ineligible will not be considered. The selection committee will recommend a group of finalists to Co.act to advance to the next stage. All applicants will be notified whether or not they are selected to move forward.
- **Phase II:** Finalists will be invited to submit a supplemental finalist application and schedule a virtual site visit with program staff. All finalist applications will be scored by the selection committee. The committee will recommend grantee selections to Co.act. Co.act retains final decision-making authority but is committed to honoring the committee's recommendations to the extent feasible. All applicants will be notified whether or not they are selected.
- View our full selection process details [here](#).

How will my application be scored?

Applications will be scored based on the following:

Phase I Scoring

Every application will receive at least two scores from the selection committee and scores will be averaged automatically.

Phase I Scoring Criteria

Pre-Planning

Competitive Pre-Planning applicants will be able to demonstrate in written or video response:

1. A history of leading work that serves a Detroit, Hamtramck or Highland Park community.
2. The community the project aims to serve and ideas for engagement.
3. How support will be driven by and benefit their community.

Pre-Planning applicants will be scored based on three criteria:

1. Does the applicant demonstrate that they have led work that serves a Detroit, Hamtramck or Highland Park community?
2. Does the applicant adequately understand the community that the project aims to serve, along with ideas for engaging the community?

3. Is this project benefitting and driven by the community?

Planning, Planning + Implementation, and Implementation

Competitive Planning, Planning + Implementation and Implementation applicants will be able to demonstrate in written or video response:

1. A history of leading work that serves a Detroit, Hamtramck or Highland Park community.
2. Clear and discrete scope and goals.
3. The community the project aims to serve and how the proposed project advances community priorities.
4. How the project will improve quality of life in the community long term.

Planning, Planning + Implementation and Implementation applicants will be scored based on four criteria:

1. Does the applicant have a history of leading work that serves a Detroit, Hamtramck or Highland Park community?
2. Does the applicant provide clear and discrete scope and goals for the proposed project?
3. Does the applicant explicitly detail the community the project aims to serve, and how the proposed project advances community priorities? Does the organization share how the proposed project was identified by community members through consistent, authentic, and inclusive community engagement?
4. To what extent does the applicant communicate a vision of how the project will improve quality of life in the community in the long-term?

Phase I Finalist Selection

The Selection Committee will convene for a discussion and make recommendations for finalist selection. The committee will consider a number of factors in addition to application score, including ensuring representation of project locations throughout the eligible cities, project stages across all four grant award tracks, and equitable representation of organization staff and leadership that is reflective of the diverse communities served.

Phase II Scoring Criteria

Pre-Planning

Competitive **Pre-Planning** applicants will be able to demonstrate in written response:

1. Organization's commitment to practicing equity as reflected through representative organizational leadership and staff.
2. Dedicated persons to carrying out proposed project.
3. The project-driven goals or activities they will be working towards.

Pre-Planning applicants will be scored based on three criteria:

1. Does the applicant demonstrate a value of equity in their organizational leadership and staff? Are leadership and staff reflective of community served?
2. Does the applicant demonstrate that there is organizational capacity (staff/volunteer) that will be dedicated to carrying out the proposed project?
3. Does the applicant demonstrate a clear path forward?

Planning

Competitive **Planning** applicants will be able to demonstrate in written response:

1. Organization's commitment to practicing equity as reflected through representative organizational leadership and staff.
2. Clear capacity and expertise to carry out the project.
3. Collaboration with community and other partners.
4. Impact of the project to the community, even after the grant period ends.
5. Clear plan to complete project. Planning applicants are not expected to have all the necessary elements to be ready for implementation.

Planning applicants will be scored based on five criteria:

1. Does the applicant demonstrate a commitment to valuing equity in their organizational leadership and staff? Are leadership and staff reflective of community served?
2. Does the applicant demonstrate the necessary capacity and expertise to carry out the proposed project?
3. Does this applicant demonstrate how they will collaborate with the community and/or other community partners?
4. Does the applicant demonstrate how their project will continue to impact the community served after the grant period has ended?
5. Does the applicant thoroughly describe how they plan to complete their project through a detailed project scope, including goals, planning activities and timeline)?

Planning + Implementation, Implementation

Competitive **Planning + Implementation** and **Implementation** applicants will be able to demonstrate in written response:

1. Organization's commitment to practicing equity as reflected through representative organizational leadership and staff.
2. Clear capacity and expertise to carry out the project.
3. Collaboration with community and other partners.
4. Impact of the project to the community, even after the grant period ends.
5. Clear plan to complete project and demonstrates the necessary elements in place for implementation (or can articulate a realistic plan and clear timeline to be ready to execute)

Planning + Implementation and **Implementation** applicants will be scored based on five criteria:

1. Does the applicant demonstrate a commitment to valuing equity in their organizational leadership and staff? Are leadership and staff reflective of community served?
2. Does the applicant demonstrate the necessary capacity and expertise to carry out the proposed project?
3. Does this applicant demonstrate how they will collaborate with the community and/or other community partners?
4. Does the applicant demonstrate how their project will continue to impact the community served after the grant period has ended?
5. Does the applicant articulate a clear plan to execute their project and demonstrate they have all the necessary elements in place for project implementation (elements may include site control, written permission, etc.)? For Planning + Implementation, does the applicant provide a clear plan and timeline for obtaining the necessary elements to execute the project?

Phase II Scoring

Every application will receive at least two scores from the selection committee and scores will be averaged automatically based on aggregated Selection Committee responses.

Phase II Grantee Selection

The Selection Committee will convene for a discussion and make recommendations for grantee selection. The committee will consider a number of factors in addition to application score, including ensuring representation of project locations throughout the eligible cities, project stages across all four grant award tracks, and equitable representation of diverse organizational sizes and sectors, as well as organization staff and leadership that is reflective of the diverse communities served.

Who has final decision-making authority in the grantee selection process?

Co.act is committed to honoring the selection committee's recommendations, in particular resident committee members, to the extent feasible but retains final decision-making authority.

How long does the selection process take?

Our goal is to select:

- Phase II finalists by (February 2022)
- Grantees by (May 2022)

What else do I need to know?

What is expected of KIP:D+ grantees?

All grantees are expected to complete grant-funded services and expend grant funds no later than December 2022 for Pre-Planning grantees, and no later than May 2024 for all other program grantees. Grantees are required to sign an agreement that outlines terms and conditions for receiving the award.

Grantees will have the opportunity to be a part of a unique group of KIP:D+ grantees who learn from and share with one another convened by Michigan Community Resources.

How is applicant information used?

Applicant information is shared with Co.act Detroit, Michigan Community Resources, The Kresge Foundation and other members of the Selection Committee for the purposes of program selection and administration. If Co.act cannot directly help an applicant or grantee, we will seek to connect the organization with other resources. Information may be shared with additional parties for the purposes of program evaluation.

Applicant data is not sold.

How does KIP:D+ define community?

Definitions of “community” and “community engagement” can be found in the KIP:D+ program guidelines [here](#).

Who do I reach out to for what?

Co.act: Contact Co.act for any questions related to the program guidelines, eligibility, submission and selection processes, grant disbursement process and requirements. Co.act will be the primary point of contact during the application and selection period, and for grant disbursements and reporting if selected. Reach out to Co.act at grants@coactdetroit.org or 313-789-1386.

Michigan Community Resources (MCR): During the application period, MCR is available for [one-on-one support](#) with reviewing or discussing an application. MCR’s legal services team can also support applicants with satisfying compliance requirements including becoming compliant in good legal standing with the State of Michigan and IRS. Email them at: legal@mi-community.org.

If selected for a grant award, MCR will be the primary point of contact for project technical assistance needs, cohort events and activities.

The Kresge Foundation: Kresge can provide historic context of the program, past grant awards and project examples at their website [here](#). Kresge will also continue to engage with future grantees and provide the same partnership and advocacy as in past rounds.