Frequently Asked Questions

Table of Contents

The Basics

What is KIP:D+?

For years, Kresge Innovative Projects: Detroit (KIP:D) has been a grant program that supports nonprofits in their work to improve the quality of life and strengthen the fabric of community in Detroit. View KIP:D principles here.

In 2021, KIP:D+ expanded its geographic reach to Highland Park and Hamtramck, and added Co.act Detroit to the grant administration team with continued co-leadership by Michigan Community Resources (MCR).

KIP:D+ seeks to reflect the priorities and meet the needs of residents by supporting community-driven projects. At every point of the KIP:D+ grantmaking process, the program has been streamlined for simplicity and to better attract smaller and newer community groups, including block clubs that may operate in the area bounded by a few close streets.

Who funds KIP:D+?

KIP:D+ is funded by the Kresge Foundation.

Do KIP:D+ projects have to be located in one place?

KIP:D+ funds projects based in one place, as well as projects that serve multiple communities. What matters most is that the projects you propose benefit a community in Detroit, Hamtramck, or Highland Park.

Do projects have to be in one specific neighborhood/zip code?

Granted organizations must be located in Detroit, Hamtramck, or Highland Park. Projects may span multiple neighborhoods or zip codes, but applicants should be able to explain:
- which communities are being served, and
- how all communities that will be impacted by the project have been engaged authentically in project development. View KIP:D+'s definition of "community" here.

Who do I reach out to for what?

Co.act Detroit: Contact Co.act for any questions related to the program guidelines, eligibility, submission and selection processes, grant disbursement process and requirements. Co.act will

be the primary point of contact during the application and selection period, and for grant disbursements and reporting if selected. Reach out to Co.act at grants@coactdetroit.org or 313-789-1386.

Michigan Community Resources (MCR): During the application period, MCR is available for one-on-one support with reviewing or discussing an application. MCR's legal services team can also support applicants with satisfying compliance requirements including becoming compliant, in good legal standing with the State of Michigan and IRS. Email them at: legal@mi-community.org.

If selected for a grant award, MCR will be the primary point of contact for project technical assistance needs, cohort events and activities.

The Kresge Foundation: Kresge can provide historic context of the program, past grant awards and project examples at their website here. Kresge will also continue to engage with future grantees and provide the same partnership and advocacy as in past rounds.

Who is eligible to apply?

Who can apply?
- Nonprofit organizations that are located in and serve Detroit, Hamtramck or Highland Park, except those described below.
- Nonprofit organizations that align with KIP:D+ principles.

Who cannot apply?
- **Individuals**.
- **Funders** (foundations, CDFI's, etc.).
- **Organizations that discriminate** on the basis of race, color, religion, gender, national origin, citizenship status, age, disability, sexual orientation or veteran status.
- **Faith-based -** Organizations that require membership in certain religions or advance a particular religious faith.
    - Faith-based organizations are eligible to apply if their work serves the community at large e.g. faith based community development organizations.
- **For-profit** organizations.
- **Academic Institutions -** Community college, college, and university programs that concentrate primarily on degree-granting activities.

- Detroit Public Schools Community District (DPSCD) schools **are not eligible** to apply, but nonprofit schools **are eligible** to apply if their proposed project serves residents beyond their student bodies.
- **Public Entities** - City departments, quasi-governmental organizations (businesses within or under government entities).
- **For Pre-Planning Applicants:** Organizations that have less than one year of experience working with and serving residents in Detroit, Hamtramck or Highland Park can not apply.
- **For Planning, Planning + Implementation, and Implementation Applicants:** Organizations that have fewer than two years experience working with and serving residents in Detroit, Hamtramck or Highland Park can not apply.
- Organizations that **received a Planning + Implementation grant or Implementation grant in Round 7.** Reach out to MCR for more details at: askKIPD@mi-community.org

All 501(c)(3) nonprofits who are not eligible to apply may be a fiduciary for an eligible organization or apply as part of a collaborative application, as long as you are not the lead applicant.

What is a fiduciary?

According to Fiscal Sponsorship: a 360 Degree Perspective, Trust for Conservation Innovation, "a [fiduciary] is a nonprofit organization that provides...financial management, and other administrative services to help build the capacity of charitable projects."

Find out more about fiduciaries (also known as fiscal sponsors) here.

Can I apply with a fiduciary?

Yes. If you are a nonprofit organization, you can apply for a KIP:D+ grant with a fiduciary. If you need help identifying a fiduciary, you can schedule a one-on-one Application Office Hours appointment with Michigan Community Resources here.

When must I select a fiduciary?

If your organization requires a fiduciary (if you are not a registered 501(c)(3)), one must be identified in order to complete a Phase II application. However, we encourage applicants to submit their fiduciary's information as early as Phase I, if available.

Are collaborative projects eligible?

Yes. Collaborative projects (i.e. projects with more than one organization leading the project) are eligible to apply. There is no maximum number of collaborators. The lead applicant must meet all eligibility requirements outlined above.

May projects that were previously submitted to KIP:D+ but not funded apply?

Yes. Projects that were previously submitted to KIP:D+ but were not funded are encouraged to apply if they meet all eligibility requirements. (Click here for instructions on updating last round's application.) In the past, some previous applicants who did not receive funding for a given project have been awarded funding for that project in future rounds. We encourage applicants to highlight how their organization, project and/or project concept have evolved since the earlier application. For additional support, sign up for one-on-one Office Hours with Michigan Community Resources here.

Are volunteer-led organizations eligible to apply?

Yes. Volunteer-led organizations are eligible to apply provided they meet all eligibility requirements.

Application Details

How do I apply?

All applications must be submitted online via submittable.com by January 11, 2023, at 5PM. Applications must be submitted in full, with all required financial attachments. Incomplete applications will be deemed ineligible and not considered.

Applications must be submitted online **via Submittable** using these links:

- Pre-Planning
- Planning
- Planning + Implementation
- Implementation

When are applications due?

Applications are due January 11, 2023 at 5PM ET.

Do I have to create a profile as part of the application process?

Yes. Creating a profile gives you access to the application and allows the Selection Committee to follow up with additional information, questions and opportunities.

You can also find out more about setting up your profile here and find answers to frequently asked questions from Submittable users here.

May I submit a paper application if I do not have access to the internet?

Yes. You may submit a paper application and drop it off at one of our KIP:D+ Network Hubs. Schedule an appointment with Michigan Community Resources here for one-on-one application support. Contact Michigan Community Resources at askKIPD@mi-community.org, and if you would like to talk by phone, please share your phone number in your email.

Can I submit multiple applications?

No. Organizations may be the lead applicant for only **one** application per round. Organizations may:

- Be a lead applicant and apply as part of a collaborative application as long as they are not the lead applicant. Organizations should be prepared to execute on both projects.
- Be a lead applicant for one application and be the fiduciary of one or more grantee organizations.

If I have questions or need support with my application, what should I do?

Interested applicants can attend information sessions or one-on-one Office Hours with Michigan Community Resources for virtual assistance. Visit www.coactdetroit.org/kipd for information and session dates.

What can funding be used for?

All grant funds will require a line item budget. It should be clear how grant expenses directly relate to the finite and discrete project being proposed, with clear timeline, beginning and end dates for the project. For more information on use of grant funds, view program guidelines here.

What are the differences between Planning, Planning + Implementation and Implementation grants?

You can determine the difference between the Planning, Planning + Implementation, and Implementation grants by looking at the required items for each application and seeing where your project currently falls. View those requirements here. We strongly encourage organizations to also sign up for Office Hours with Michigan Community Resources for support on which grant to apply for.

What is the maximum grant award?
- **Pre-Planning** - up to $20,000
- **Planning** - up to $35,000
- **Planning + Implementation** - up to $150,000
- **Implementation** - up to $150,000

Projects with smaller budgets are encouraged to apply and are equally competitive.

Does my project need to be physical?
No. Projects may be physical, for example, turning a lot into a creative green space; or non-physical, for example, supporting community members organizing around issues that impact their community.

Can funds be used for operational, administrative or salary costs?
Yes. We encourage folks to include these costs in your project budget. All costs should directly support the proposed project.

Award Details

Do grantees receive funding up front?

Pre-Planning, **Planning** and **Implementation** grantees will receive the full amount of funding they are awarded at the beginning of the grant period.

Planning + Implementation grantees will receive the full amount of their Planning grant at the beginning of the grant period. Upon submission of an interim report and any additional materials verifying the completion of your planning project, you will receive your Implementation grant funds.

What if I don't use all of the grant funds I am awarded?

We are dedicated to helping you spend down the full grant amount that you are awarded, consistent with the purpose of the grant. If during the course of the award period you find that you are not on track to spend your total grant amount, you can connect with Michigan Community Resources as a resource for support. If you ultimately do not expend the total grant amount, all remaining funds must be returned to Co.act Detroit as the administrator of the KIP:D+ grant program.

What is the award period?

The award period begins in June 2023. The grant period ends no later than June 2025. Grant periods and completion dates may vary depending upon the type of grant you receive:

- **Pre-Planning:** 18 months
- **Planning, Planning + Implementation and Implementation:** 24 months

All projects must be completed within the grant term based on the award track received. Projects with shorter timelines are encouraged to apply and are equally competitive.

KIP:D+ Selection Process

What is the process for selecting KIP:D+ grantees?

A diverse and representative committee of Detroit, Hamtramck and Highland Park residents and Co.act and Kresge staff will review applications and make recommendations for grant awards. Grant awards are issued on a competitive basis due to limited resources.

How are applications reviewed?

- **Phase I:** Applications will be reviewed for eligibility and scored by the selection committee. Any applicants that are deemed ineligible will not be considered. The selection committee will recommend a group of finalists to Co.act to advance to the next stage. All applicants will be notified whether or not they are selected to move forward.
- **Phase II:** Finalists will be invited to submit a supplemental finalist application and schedule an optional site visit with program staff. All finalist applications will be scored by the selection committee. The committee will recommend grantee selections to Co.act. Co.act retains final decision-making authority but is committed to honoring the committee's recommendations to the extent feasible. All applicants will be notified whether or not they are selected.
- Michigan Community Resources will support the Selection Committee Review process as observers to encourage KIP:D+ stated values and priorities in this and future rounds of grant distribution.
- View our full selection process details [here](#).

How will my application be scored?

Please view the scoring rubric and further information [here](#).

Who has final decision-making authority in the grantee selection process?

Co.act is committed to honoring the selection committee's recommendations, in particular resident committee members, to the extent feasible but retains final decision-making authority.

How long does the selection process take?

Our goal is to select:
- Phase II finalists by spring 2023
- Grantees by summer 2023

What else do I need to know?

What is expected of KIP:D+ grantees?

All grantees are expected to complete grant-funded services and expend grant funds no later than December 2024 for Pre-Planning grantees, and no later than June 2025 for all other program

grantees. Grantees are required to sign an agreement that outlines terms and conditions for receiving the award. Co.act and Kresge will work with grantees who need grant extensions because of changes or delays in work plans.

Grantees will have the opportunity to be a part of a unique group of KIP:D+ grantees who learn from and share with one another convened by Michigan Community Resources.

How is applicant information used?

Applicant information is shared with Co.act Detroit, Michigan Community Resources, The Kresge Foundation and other members of the Selection Committee for the purposes of program selection and administration. If Co.act cannot directly help an applicant or grantee, we will seek to connect the organization with other resources. Information may be shared with additional parties for the purposes of program evaluation.

Applicant data is not sold.

How does KIP:D+ define community?

Definitions of "community" and "community engagement" can be found in the KIP:D+ program guidelines here.